

PRINCE2 Summary (Map 1 of 2)

benefits

- focus on outcomes
 - clearly defined Business Case
 - clearly identified objectives and roles
- plans
 - documentation of plans, procedures, project requirements
 - defined project management parameters
 - flexible decision points
 - proper and clear start, middle and end of project
- governance
 - involvement of management and stakeholders at the right time and place during the project
 - automatic management control of any deviations from the project plan
- controls
 - controlled project environment with realistic estimations and defined tolerances
 - timely identification and management of risks
- quality
 - good communication through shared vocabulary
 - achievement of desired quality in produced work

summary

- PRINCE2 Project Managers are able to
 - use defined structure for
 - delegation
 - authority
 - communication
 - divide project in manageable stages for better control and planning
 - ensure resource commitment from management is part of any approval to proceed
 - provide regular, but brief, management reports
- notable exclusions
 - 'soft skills'
 - motivation
 - leadership
 - negotiation
 - financial management
 - contracts
 - procurement
 - estimating tools
- not suitable when
 - no desire to be results orientated
 - key deliverables are not yet clear enough to be outlined in the early stages of a project
- PRINCE2 covers
 - the project lifecycle
 - some pre-project preparation
- PRINCE2 can be used in any environment for any size project
- Tailoring is critical to successful adoption of the method
- PRINCE2 is process based!

PRINCE2 for

- Senior Management
 - greater predictability in management of change
 - direct link between strategic objectives and operational change
 - fact based decision making
 - resources committed in stages
 - immediate escalation if business benefits are threatened
 - control without bureaucracy
 - reduced meetings
- Project Managers
 - internationally recognised qualifications
 - leadership and delegation framework
 - clarity for deliverables
 - no need to be technical specialist to run a technical project
 - one set of principles that can be applied to any size project
- Teams
 - fewer meeting and less report writing
 - clarity for deliverables
 - what
 - when
 - why
 - quality criteria for finished deliverables agreed before commencement of activity planning
 - can negotiate key dates and details with Project Manager
 - involvement in decisions about change requests
 - clear escalation procedures

terminology

- Business Case defines the information that justifies the project
- Customer person or group who commissions the work
 - who will benefit for the end results
- Product everything that the project has to change or create
- Programme collection of projects that together benefit the organisation
- Supplier group providing specialist resources or skills to the project
- User person or group who will use or operate the final product
 - in some cases, the User and Customer may be the same person or group